



# License Agent News



California Department of Fish and Game  
August 2008

## LICENSE AND REVENUE BRANCH

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## WATERFOWL PROGRAM ANALYST

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## LICENSE AGENT ANALYST

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## LICENSE AGENT ORDER DESK

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## INFORMATION

### Agent Accounts & Sales Reporting Compliance Unit

(916) 928-5978  
(916) 928-5979  
(916) 928-5980  
agent@dfg.ca.gov

### License Requirements

(916) 928-5805  
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### VISIT OUR WEB SITE AT:

[www.dfg.ca.gov/licensing/index.html](http://www.dfg.ca.gov/licensing/index.html)

### CalTIP

Report poaching or polluting incidents  
(888) DFG-CALTIP or (888) 334-2258

## 2008/2009 INITIAL ORDER OF WATERFOWL HUNTING ITEMS

### Consignment Accounts

Enclosed is your initial shipment of 2008/2009 waterfowl hunting items. Initial consignment of 2008/2009 waterfowl hunting items are based on your reported sales from the 2007/2008 license year.

### Collect on Delivery (COD) Accounts

Enclosed is a License Agent Order Form to order your 2008/2009 waterfowl hunting items. You may submit your order at anytime; however, 2008/2009 waterfowl hunting items will not be shipped until mid August.

### License Orders

License items are only available by ordering through the Department's License and Revenue Branch License Agent Order Desk. License Agents shall not obtain license items from any other agent (DFG license sales office or another License Agent).

### Check your shipment carefully!

If you find a discrepancy in your shipment, write the discrepancy on the shipping report (i.e. missing books, books not listed on the shipping report, defective books) and fax or mail a copy to the License Agent Order Desk within five business days. Claims of missing license items will only be considered if they are noted upon receipt and reported in writing to the Department's License Agent Compliance Unit within five business days of delivery.

### Undelivered License Shipments

Keep track of the license orders you place. If you do not receive your shipments within 15 business days, please contact the License Agent Order Desk immediately to report a lost shipment. Shipments reported lost after six months cannot be verified and will not be adjusted from the License Agent's account.

## 2008 Waterfowl, Upland Game Bird & State and Federal Hunting Area Regulations

On August 8, 2008, the Fish and Game Commission (FGC) adopted the 2008/2009 waterfowl hunting season and regulations. Regulation booklets will be distributed to license agents in September. Complete hunting regulations will be available on the DFG website at: [www.dfg.ca.gov/regulations/](http://www.dfg.ca.gov/regulations/).

### Dove Season Opens September 1

Dove hunting is very popular in California. 100,000 hunters pursue doves in California each year. Order hunting licenses and upland game bird stamps immediately, so you will have enough on hand to license hunters for the dove opener.

### Holiday Schedule

Department offices will be closed for the following State holidays, please plan accordingly:

September 1, 2008  
October 13, 2008  
November 11, 2008

November 27, 2008  
November 28, 2008  
December 25, 2008



## Reservation Application Process for 2008/2009

To ensure that your customers have sufficient time to apply for reservations to hunt on State-operated wildlife areas during the upcoming waterfowl season, please make wildlife area passes and waterfowl reservation applications available to your customers immediately.

Hunters have three options to choose from when applying for reservations:

- **One-Choice Application (\$1.30)**

Hunters may apply for any available shoot date and area throughout the 2008/2009 waterfowl season. There is no limit on the number of One-Choice Applications a hunter may purchase and they are available from license agents and DFG license sales offices.

- **Five-Choice Application (\$6.55)**

Allows hunters to apply for five areas on different shoot dates; or five shoot dates for the same area; or any combination thereof. There is no limit on the number of Five-Choice Applications a hunter may purchase and they are available from license agents and DFG license sales offices.

- **Season-Long Application (\$1.25 per hunt)**

Allows hunters to apply for every available Saturday, Sunday and/or Wednesday shoot date throughout the season, for any Type A State-operated wildlife area. Hunters who participated in the 2007/2008 waterfowl reservation drawings will be mailed a season-long application in early September. Additional season-long applications are available from DFG license sales offices and online at: [www.dfg.ca.gov/licensing/hunting/hunting.html](http://www.dfg.ca.gov/licensing/hunting/hunting.html).

All applications to hunt at State-operated wildlife areas must be received at the License and Revenue Branch at least 17 days prior to the shoot date; late applications will be disqualified. Hunters must provide their 2008/2009 hunting license number, and driver's license or DMV ID number on the applications. Successful applicants will receive a reservation post card which they can take to the wildlife area for admission. Hunters who receive reservations must purchase a Waterfowl Area One-Day, Two-Day, or Season Pass for admittance to the area.

## Hunter Survey

The DFG needs assistance in managing California's diverse hunting programs. Please record the name, date of birth, and address, of one hunter per hunting license book. Licensee information is provided to DFG biologists to conduct surveys. This allows the DFG to more accurately estimate hunter effort and harvest rates to help effectively manage hunting programs.

Hunter participation is voluntary and all personal information provided by the hunter is considered confidential and will only be used to contact hunters to conduct hunting surveys.

## Harvest Information Program (HIP) Survey

License agents are required to ask all hunting license applicants if they plan on hunting migratory game birds. Hunters, who answer "yes" must complete a HIP form and have the HIP stamp affixed to the back of their hunting license. Persons hunting migratory game birds without a HIP stamp may be cited. The following are considered migratory game birds:

All Ducks	Dove
Band-tailed Pigeon	Gallinules
Brant	Geese
Coots	Snipe

**Important:** Completed HIP forms must be mailed to the US Fish and Wildlife Service (USFWS) in Laurel, Maryland, every two weeks in the provided envelopes. Do not use the envelopes to return your sales reports. Agents are held accountable for late sales reports and could be subject to penalty and interest charges.

## License Sales Reminders...

Agents are responsible for ensuring that all licenses are sold and issued correctly. Please refer to page 18 of the License Agent Manual for license sales and issuance procedures.

## California Duck Stamp and Upland Game Bird Stamp Not Required for Junior Hunters

Any person hunting under the authority of a Junior Hunting License is not required to purchase a California Duck Stamp or an Upland Game Bird Stamp to hunt waterfowl or upland game birds (Sections 3682 and 3700, Fish and Game Code).

## Federal Duck Stamp Requirement

All migratory game bird hunters who are 16 years of age or older, including junior hunters that turn 16 years of age while hunting under the authority of a Junior Hunting License, must purchase a Federal Duck Stamp. If a hunter already has a Federal Duck Stamp affixed to a license (i.e. annual, two-day or out of state), they are not required to purchase another Federal Duck Stamp; they must carry the other license with the affixed and signed stamp while hunting.

## Stamps for Collectors

Just a reminder that no hunting license is needed and there is no limit on the number of California Duck and Upland Game Bird Stamps a person may purchase.

## Date of Sale

The date of sale for each license item must be written in ink on the license item and on the inside cover of the license book, in the space provided, when the item is sold.

## License Issuance

By law, you cannot issue a blank license. When issuing a license, you must enter the date issued, the name, residence address, date of birth, and physical description. When someone buys a license for another person, you must write in the licensee's name and residence address before issuing the license. The licensee may not use the license until he/she has signed it and filled in the missing information (physical description and date of birth). (Sections 705 and 707, Title 14, California Code of Regulations)